

<p><b>Your Role in Team Based Care</b></p>	<ul style="list-style-type: none"> <li>• Given a list of tasks to accomplish in a specific time frame, and using established policies, prioritize and determine the sequence of events required to accomplish the task</li> <li>• Identify what is included in the scope of practice for the unlicensed clinical staff</li> <li>• Differentiate the roles of physician, unlicensed clinical staff and other medical office personnel related to the practices within the standard of care</li> <li>• Understand definition of a team and how teams function</li> </ul>
<p><b>Prioritizing patient needs</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate collection of pertinent information from intake and clearly define chief complaint</li> <li>• Using your knowledge of medical history, demonstrate ability to ask about appropriate previous history and accompanying signs &amp; symptoms for different appointment types</li> <li>• Show understanding of vital signs needing immediate attention</li> <li>• Identify effective preparation of the patient for the office visit</li> <li>• Identify key items that should be included when taking a phone message</li> <li>• Show skills in evaluating patient phone calls for acute and routine care, and disposition of the call</li> </ul>
<p><b>Lab &amp; imaging testing</b></p>	<ul style="list-style-type: none"> <li>• Distinguish between abnormal and normal lab results and imaging</li> <li>• Understand purpose behind each test</li> <li>• Triage panic values using reference lab values</li> <li>• Show knowledge of common testing related to common chronic diseases</li> <li>• Demonstrate how to inform the patient about his/her upcoming lab tests</li> <li>• Distinguish types of imagining included preparation and education for patient</li> </ul>
<p><b>Medications</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate the ability to review two medication lists into one - patient bag of medicine and EMR med list</li> <li>• Understanding dosages and abbreviations</li> <li>• Demonstrate knowledge of basic medications and how/when to take medications most effectively</li> <li>• Demonstrate setting up medications to better help patients understand timing</li> <li>• Show ability to educate patients on appropriate use of medications</li> <li>• Understand the difference between reconciliation and review related to scope of practice</li> </ul>
<p><b>Preventative Care</b></p>	<ul style="list-style-type: none"> <li>• Understand types of screening</li> <li>• Demonstrate understanding of appropriate age-based screening</li> <li>• Demonstrate use of correct screening tools</li> <li>• Exhibit understanding of mental health and substance abuse screening</li> </ul>
<p><b>Chronic disease care</b></p>	<ul style="list-style-type: none"> <li>• Show understanding between acute and chronic disease</li> <li>• Understand basic evidence based guidelines and use within the practice team</li> <li>• Demonstrate knowledge of common chronic diseases</li> <li>• Recognize primary care and specialist role in managing chronic disease care</li> </ul>
<p><b>Patient centered care</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate understanding of key concepts</li> <li>• Exhibit patient centered care in choice of care options</li> </ul>
<p><b>Care Coordination</b></p>	<ul style="list-style-type: none"> <li>• Schedules patient appointments using discretion and prioritizing most important referrals</li> <li>• Exhibits knowledge of care transition needs and primary care role</li> <li>• Demonstrates knowledge of specialist types and needs for information</li> <li>• Develops understanding of care coordination needs</li> </ul>

<p><b>Infection control</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate application of key infection control techniques to prevent spread of disease</li> <li>• Understand infection</li> <li>• Show ability to use unlicensed clinical staff role to educate patients on infection</li> <li>• Show ability to reduce spread of infection</li> </ul>
<p><b>Diabetes care</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge in recognizing signs/symptoms of the disease</li> <li>• Understand anatomy &amp; disease process</li> <li>• Recognize risk factors of the disease</li> <li>• Develop understanding of medications used in the disease and how to take them</li> <li>• Grasp appropriate testing with abnormal and normal results for management of the disease</li> <li>• Know what care team actions could be taken to improve health and prevent the disease</li> </ul>
<p><b>Cardiac disease care</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge in recognizing signs/symptoms of the disease</li> <li>• Understand anatomy &amp; disease process</li> <li>• Recognize risk factors of the disease</li> <li>• Demonstrate understanding of common medications used with cardiac disease</li> <li>• Grasp appropriate testing with abnormal and normal results for management of the disease</li> <li>• Know what care team actions could be taken to improve health and prevent the disease</li> </ul>
<p><b>Hypertension</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge in recognizing signs/symptoms of the disease</li> <li>• Understand anatomy &amp; disease process</li> <li>• Recognize risk factors of the disease</li> <li>• Develop understanding of medications used in the disease and how to take them</li> <li>• Grasp appropriate testing with abnormal and normal results for management of the disease</li> <li>• Know what care team actions could be taken to improve health and prevent the disease</li> </ul>
<p><b>Pediatric Asthma</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge in recognizing signs/symptoms of the disease</li> <li>• Understand anatomy &amp; disease process</li> <li>• Recognize risk factors of the disease</li> <li>• Develop understanding of medications used in the disease and how to take them</li> <li>• Grasp appropriate testing with abnormal and normal results for management of the disease</li> <li>• Know what care team actions could be taken to improve health and prevent the disease</li> </ul>
<p><b>Cancer care</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge in recognizing signs/symptoms of the disease</li> <li>• Understand anatomy &amp; disease process</li> <li>• Recognize risk factors of the disease</li> <li>• Develop understanding of medications used in the disease and how to take them</li> <li>• Grasp appropriate testing with abnormal and normal results for management of the disease</li> <li>• Know what care team actions could be taken to improve health and prevent the disease</li> </ul>
<p><b>Pulmonary disease</b></p>	<ul style="list-style-type: none"> <li>• Demonstrate knowledge in recognizing signs/symptoms of the disease</li> <li>• Understand anatomy &amp; disease process</li> <li>• Recognize risk factors of the disease</li> <li>• Develop understanding of medications used in the disease and how to take them</li> <li>• Grasp appropriate testing with abnormal and normal results for management of the disease</li> <li>• Know what care team actions could be taken to improve health and prevent the disease</li> </ul>
<p><b>Rooming patients</b></p>	<ul style="list-style-type: none"> <li>• Determine tasks to be performed in preparation for patient rooming</li> <li>• Follow appropriate process for rooming patients</li> <li>• Demonstrate awareness of normal vital signs and process for obtaining them</li> </ul>